

Title I Committee of Practitioners Meeting

Tuesday, November 13, 2018

2:30-4:30 pm

DSEA Board Room

136 Water St., Dover, DE 19901

MINUTES

ATTENDANCE ✓ (Present) ✕ (Absent)

Committee Members:

- ✕ Matthew Burrows, Ed.D.
- ✓ John Carwell
- ✕ Maribeth Courtney
- ✕ Virginia (Jinni) Forcucci
- ✓ Eulinda Gallagher
- ✓ Donna Hall
- ✓ Yvonne Johnson
- ✓ Sister LaVerne King, RSM
- ✓ Emily Klein
- ✓ John W. Marinucci, Ed.D
- ✓ Arizona Prinkey

Other Attendees:

- ✓ Raifu Durodoye, DOE
- ✓ Kristin Dwyer, DSEA
- ✓ Késhawn Golson (Ex-Officio), DOE
- ✓ Chris Lehman, DOE
- ✓ Eric Niebrzydowski, DOE
- ✓ Pam Reed, DOE
- ✓ Michael Rodriguez (Ex-Officio), DOE

WELCOME & INTRODUCTIONS

Meeting was called to order by Raifu Durodoye, Education Associate, Title I Programs at the Delaware Department of Education. This is the first meeting of the group. Apologies extended for meeting location change. Raifu will facilitate the meeting and provide follow-up to committee members for future meetings. Members introduced themselves and shared a fact about themselves based on the year on the penny they picked up when they signed in.

INTRODUCTORY ACTIVITY

*What are your **hopes** and **fears** as they relate to your role on the Committee of Practitioners?* Responses were posted on the charts. [Hopes and Fears Activity Results](#). Overall themes for both charts were shared by Chris Lehman and Eric Niebrzydowski.

Fears Summary:

- Participants were fearful of leaving behind other important work. They wanted to ensure that the COP meetings would be a productive use of their time.
- Some wanted to ensure there was an opportunity for voices to be heard by the entire committee.
- Other were concerned with setting clear objectives and working toward real educational improvements.
- Meeting participants wanted to ensure they had the latitude to have open and honest discussions.

(Participants were informed that this is a public meeting, and minutes will be posted.)

- Participants wanted to be assured they would have the most current information to make decisions.

- Some wanted assurances that parent concerns would be addressed as well.
- There were questions around how Title I funds are used by LEAs. Participants wanted more information pertaining to program objectives and allowable uses of funding. They spoke of the need for timely and accurate funding data to better understand these issues.

Hopes Summary:

- The group recognized with diverse membership there would be access to a variety of resources and hope they could leverage new knowledge with stakeholders.
- Accomplishments – As a group, participants wanted to be able to accomplish and lead lasting change for students.
- Many groups were represented, and the group at large saw this as an opportunity for more voices to be heard.

COMMITTEE CHARGE & RESPONSIBILITIES

Title I Statement of purpose –: [“The purpose of this title is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.”](#)

What is radically different for requirements of Title I under ESSA?

- States now have more flexibility.
- Schoolwide planning requirements have been streamlined.
 - o From 10 to 3 fundamental requirements.
 - o The vast majority of Title I schools in Delaware are schoolwide.
- There is now more school improvement funding.
 - o 4% to 7%
- Support for low-income students who support private schools is also an emphasis.
- ESSA is an opportunity to provide more flexibility to both states and LEAs. This will allow for solutions that are location and context specific.

This committee is required to meet three times per year. A Doodle poll will go out for suggested dates for the next two meetings.

Norms -

- Attendance
 - o If unable to attend, have a viable excuse.
 - o Send someone else in his or her place.
 - o One unexcused absence is permissible
- Expectations
 - o Attend the three meetings a year.
 - o Always notify DDOE of proxy if absent.
 - o Allow GoToMeeting attendance.
 - o For emergency meeting, email from Chair of committee to call an emergency meeting.
 - Emails are subject to FOIA.
 - Public meetings must be advertised.
- Conflicts of Interest
 - o If something effects only one LEA, how do we want to proceed?
 - o Recuse yourself from the vote - discussion ensued.
 - o Let the individual decide if there would be a conflict, but make note in minutes.

Purview –

- School wide vs. Targeted Assistance program – There are rules and regulations regarding Title I funds that may be discussed. Waiver applications are examples of things happening now. When the Chair and Co-chair decide what information is needed we will send it out to all. Raifu will send out what he talked about today.

Public Meeting Requirements – Must be posted seven days in advance to the Public Meeting Calendar. Video attendance is acceptable. Emergency meetings must have 24 hours' notice. We must provide a public place for meeting in order to allow for transparency.

PROTOCOLS & COMMITTEE COMMUNICATION

Chair must be the Superintendent. Matt Burrows will be Chair. Next, sought nominations for Co-chair position. Yvonne Johnson and Arizona Prinkey self-nominated themselves to be Co-chair. John Carwell also nominated John Marinucci. Motion made to close nominations. John Marinucci officially nominated and seconded that Matt Burrows be the Chair. Motion carried. Also voted that all three nominees for Co-chair be approved. Motion carried. These four members are the executive committee.

DOE Liaison – Raifu Durodoye Jr.

Chair & Co-chairs: Matt Burrows, Yvonne Johnson, Arizona Prinkey and John Marinucci.

Ex Officio Positions – Michael Rodriguez and Keshawn Golson

Raifu Durodoye Jr. read list of committee members and their affiliation. Still need a charter school administrator and teacher. Suggested contacting Eric Anderson to see if he would like to serve.

- Missing members
 - o CTE educators
 - o Charter School administrator/teacher

Quorum – Motion made by John Marinucci to establish simple majority to meet the quorum. Seconded, voted and passed. Simple majority will be required for a quorum.

ESSA & CSI/TSI COMMUNICATION

Comprehensive & Targeted Support & Improvement presentation by Eric Niebrzydowski and Chris Lehman (PowerPoint)

- Newest cycle for school improvement under ESSA.
- CSI Identification – lowest-performing 5% of Title I schools and Low graduation rate high schools less than 67%. We have eight schools in this category. ([CSI TSI List of Schools Press Release 11.7.18.pdf](#))
- TSI identification – any school with a subgroup of students performing at or below the bottom 5% of schools. We have nine schools in this category.
- DDOE provides supports to all schools.
- Timeline – TSI-2 is a subgroup that is continuously on a watch list for possibility of falling into TSI-1 category. Another section, CSI-R, is for more rigorous state-determined action moving forward if CSI school does not exit after three years.

A question was raised regarding allowable uses of Title I funding, and potential strategies for schools

under improvement. The question was geared toward human capital development. Eric Niebrzydowski gave examples of various types of professional development that can be offered to schools. Eric Niebrzydowski was posed the question, "Is the needs assessment limited to schools, or does it affect the school boards, parents, etc.?" Eric Niebrzydowski explained the next slide, which was a matrix of ESSA requirements. It encompassed the needs assessment, and he explained that these things can be incorporated, but it might not be prudent for them to be incorporated. John Marinucci, the school board representative provided guidance, and clarified the role of the committee versus the responsibilities of school boards.

John Carwell followed up on the original question, and asked about other boards – specifically charter boards. Discussion ensued, and the group identified that charter boards are not elected. This reemphasized the point that the comprehensive needs assessment is not one in which school boards and charter school boards would be evaluated.

Questions on accountability were raised. (i.e. what happens in CSI-R situations and who is accountable?)

- Superintendents
- Elected board members via the political process
- Charter head of school and board

TITLE I – PART A UPDATES

Equitable Services Desk Audit - Raifu has just completed desk audit for equitable services for schools. All schools are compliant at this point.

Comparability Desk Audit – just opened

Ed Flex Authority Application – Looking at the approval process.

[Ongoing Monitoring](#) – Currently, 10 LEAs are being monitored this cycle.

NEXT STEPS & ADJOURNMENT

Information requested will be emailed to committee members. List of Committee members, including email addresses; Hopes and Fears Activity results; List of CSI/TSI schools; Monitoring Cycle; List of Schools being monitored this year; and clarification of public meeting requirements. Members will be asked to complete a Doodle Poll for their availability for the next two meeting dates.

Motion made and seconded to adjourn the meeting.

Respectfully submitted,
Pam Reed